

LAKE TRAVIS ELEMENTARY PTA

*General Meeting Minutes
Tuesday, October 12, 2010
Lake Travis Elementary School*

Call to Order - 6:03 p.m.

Quorum present



MEETING AGENDA

- Welcome – *Jeff Linn*
- Call to Order – *Jeff Linn*
- Confirmation of Quorum – *Erin Leon*
- Pledge of Allegiance – *Jeff Linn*
- Acceptance of Minutes from 14 September 2010 – *Lisa Berneburg*
- Report of the Treasurer – *Tina Berrum*
- Report of the Executive Board – *Jeff Linn*
- Report of the Vice Presidents
 - Membership – *Erin Leon*
 - Fundraising – *Shannon Blacklock*
- Report of Standing Committees - *Committee Chairpersons*
- Principals Report – *Karen Miller-Kopp*
- Announcements – *Jeff Linn*
- Adjournment – *Jeff Linn*

ACCEPTANCE OF MINUTES

- Lisa Berneburg, Secretary

- Minutes of LTE PTA General Meeting
 - 14 September 2010 - on-line
 - lte.my-pta.org => files => minutes
- Motion
 - Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on September 14, 2010.-Amy L.
 - Second Karina M.
 - Questions/Discussion
 - Vote- Motion carries
- All minutes are being posted on the web at

lte.my-pta.org



TREASURER's Report – *Tina Berrum*

Financial Summary - Q1 FY 2010-2011

- Q1: 01 Jul 2010 initial balance \$ 51,300
- Q1 Grant \$13,900 Expense \$17,200 Income \$15,200
- Q1: 30 Sep 2010 balance \$ 49,300
- Oct Grant \$ 0 Expense \$ 100 Income \$10,800
- Q2 (partial): 8 Oct 2010 balance \$ 60,000

– Funds Allocated, pending Disbursement

- TX Sales Tax payable \$ 400
- Uncleared checks (LTISD, TXPTA, misc.) \$ 3,000
- Class T-Shirts inventory \$ 5,000
- Mini-grants Approved, unfunded \$ 6,000
- SpiritWear, SchStore inventory \$ 2,000
- Fall Catalog Sale inventory \$ 6,000

Available Funds = \$ 37,000

Detail Summary – Q1 FY 2010-11 Mini-grants

– Total Grants funded in Q1

\$ 17,000

- Podcast Audio/Video Equipment & Cart
- Scholastic News – English/Spanish
- Weekly Reader News & Science
- Math Manipulatives & Visual Aids
- The Trait Crates; Sort & Check Learning
- Corkboard & Whiteboards
- TI-15 Calculators

REPORT OF THE EXECUTIVE BOARD

- Jeff Linn, President

- Executive Board met on September 28th with quorum present at the meeting.
- Actions Taken not Requiring Further Action of PTA:
 - Voted volunteer and staff of the month (Nov-10) recognition
- Actions Taken Requiring Further Action of PTA:
 - None
- 28 Sep Exec-Bd meeting was all about Execution

Report of Vice President, Membership

- Erin Leon

- 2009-2010 Membership Drive Totals:
 - Total Members: as of 10/11 - 529 members
 - Up 25% from this time last year !!
 - Faculty/Staff: 100% of Faculty; 90% of Staff
- Join Today – Fall Contest Deadline is Wed
13 Oct
 - PTA Dues -- \$12 per family; \$6 individual
 - Membership Open to Parents, Grandparents, Friends, Neighbors -- Anyone with an Interest in the Education and Welfare of our Children!!!

REPORT OF VICE PRESIDENT, FUNDRAISING

- *Shannon Blacklock*

- Fall Catalog Sales Event – *Elishia Vandehey, Chair*
 - Income \$ 9,900, plus \$ 2,000 on-line, as of Fri 8 Oct: **\$ 11,900**
 - Deadline was Tue 5 Oct, **need to get the last forms in**
- Chick-fil-A Spirit Night 10/6 – *Alysis Transou* - **\$290**
- Fuss Free – *Shannon Blacklock* – On-going, as of Fri 8 Oct – **\$1,400**
- Box Tops – *Maria Turner* – **FALL DEADLINE is October 31st**

WANTED: CARNIVAL & SILENT AUCTION VOLUNTEERS!!!

- Spring Carnival – ???, *Chair* – Saturday, April 9th
- Silent Auction – *Holly Dobson, Chair* – Sat., April 9th

REPORT OF STANDING COMMITTEES

- Volunteers Chair – *Oneida Gonzalez*
 - Total volunteer hours for September: 1,595
 - Year to Date Volunteer Hours: 2,607
 - Total volunteers registered (via forms): 182
- Volunteers/Staff of the Month for October
 - *Marlene Geschke, Sabine Hauptmeier; Graciela*
- Volunteers/Staff of the Month for November
 - *Elishia Vandehey, Jeri Smith; Mike Villegas*
- IMPORTANT: Log your volunteer hours !!!
 - v-volunteer.com –OR– lte.my-pta.org
 - or e-mail Oneida Gonzalez oniegonzalez@austin.rr.com
 - Nominations for Volunteer and Staff of the Month – to Oneida Gonzalez
 - **Best Club Members** –*Joel Dobson, Ben Wade, Jeff Linn, Ashley Wade, Shannon Blacklock, Shay Rathburn*



REPORT OF STANDING COMMITTEES

- Communications – *Ashley Wade and Paloma Rodriguez*
 - Register on-line at: lte.my-pta.org
 - Members get greater access to content
 - On-line sign-up for events & opportunities
 - Track & Field Days
 - Challenge Lab
 - Friday Feast
 - PTA newsletter sent once a month on 2nd Tuesday
 - view it anytime on the PTA website.

REPORT OF STANDING COMMITTEES

- Health & Welfare – *Amy Liardon*
 - Track and Field Days – **VOLUNTEERS NEEDED!!!**
 - Sign up at : lte.my-pta.org
 - Tuesday, 10/26 – Kinder & 1st grade
 - Wednesday, 10/27 – 2nd & 3rd grade
 - Thursday, 10/28 – 4th & 5th grade
 - ALL STUDENTS TO WEAR THEIR CLASS TSHIRTS!
- Hospitality – *Holly Dobson*
 - Our next “Friday Feast” will be Friday, October 22nd
 - hosted by 5th grade parents - Soup & Salad Bar Theme!

REPORT OF STANDING COMMITTEES

- Squire Booster Club – *Karina Machnacki*
 - Class T-Shirts delivered ! !
 - **NEED VOLUNTEERS to help Distribute to kids**
 - Spirit Wear: some sizes still available, new order due to popularity of styles after Class T-s
 - School Store open Fridays during lunch hours 11am-1pm! Two \$600 days, last two Fridays
 - Fridays are SPIRIT DAYS at LTE!! Wear your spirit shirts to show your school pride!
 - Net profit for LTE, YTD - \$ 3,000

REPORT OF THE PRINCIPAL

- Karen Miller-Kopp

Reminder that Thursday Oct. 14th is another half day.

We are excited about our Field Days coming up

Oct. 29th is a holiday!

Podcasting will be available soon for morning announcements.

More SMART boards are coming!

Thank you for our first Friday Feast.

Great things happening!

LTE ROCKS!!



ANNOUNCEMENTS

- **October:**

- 10/12 – PTA General meeting at 6:00 p.m. & 2nd grade Music Performance
- 10/13 – PTA Membership Contest Deadline
- 10/14 – Early Release Day – 11:45a
- 10/21 – 1st grade Field Trip
- 10/22 – Friday Feast for Teachers
- 10/26 – Kinder & 1st grade Track & Field Day
- 10/27 – 2nd & 3rd grade Track & Field Day
- 10/27 – 4th grade Field Trip
- 10/28 – 4th & 5th grade Track & Field Day
- 10/29 – NO SCHOOL! – Staff Inservice

- **November:**

- 11/3 – Chick-Fil-A Spirit Night – 3:00 – 10:00p
- 11/8 – 2nd grade Field Trip
- 11/9 – PTA General meeting at 6:00pm & 5th grade Music Performance
- 11/12 – Kindergarten Field Trip
- 11/17 – Friday Feast on Wednesday
- 11/22-26 – Thanksgiving Holiday week



ADJOURNMENT

- Meeting concludes at 6:23PM

